



# LOYOLA INTERNATIONAL SCHOOL, DOHA-QATAR

Affiliated to CBSE New Delhi



## RULES AND CONSEQUENCES

| #  | AREA OF CONCERN                                                                  | LEVEL 1 (WARNING)                                                                                               | LEVEL 2 (REPEATED/MODERATE VIOLATION)                                                                                                                            | LEVEL 3 (SEVERE/MAJOR OFFENSE)                                                                                                 |
|----|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| 1  | Improper Uniform                                                                 | Counselling, Verbal Reminder                                                                                    | Written Reminder, Parent Notification, Restriction from school activities (events/clubs)                                                                         | Parent Undertaking + Official Warning Letter                                                                                   |
| 2  | Late Coming                                                                      | Parent Notification, Verbal Reminder                                                                            | Written Reminder, Parent Notification, Restriction from school activities (events/clubs)                                                                         | Parent Undertaking + Official Warning Letter                                                                                   |
| 3  | Disruptive Behaviour                                                             | Counselling, Apology Letter, Parent Notification                                                                | Counselling, Apology Letter, Parent Notification, Restriction from school activities (events/clubs)                                                              | Parent Undertaking + In-school Suspension                                                                                      |
| 4  | Carrying Prohibited Items                                                        | Counselling, Apology, Confiscation + Warning                                                                    | Confiscation, Written Reminder + Parent Notification                                                                                                             | Escalation to LT + Permanent Confiscation + Parent Undertaking                                                                 |
| 5  | Carrying Electronic Gadgets                                                      | Counselling, Apology, Confiscation (returned to parent only)                                                    | Confiscation Written Reminder + Parent Notification                                                                                                              | Escalation to LT + Permanent Confiscation + Parent Undertaking                                                                 |
| 6  | Absenteeism (Unjustified)                                                        | Verbal Reminder, Notification through CMS/Email/Call                                                            | Written Reminder, Escalation to Cluster Coordinator, Notification through CMS/Email/Call, Restriction from school activities (events/clubs)                      | Referral to Admin + Documentation, Parent Undertaking                                                                          |
| 7  | Misbehaviour with Students                                                       | Verbal Reminder, Counselling, Apology Letter, Parent Notification                                               | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Restriction from school activities (events/clubs)                           | Suspension, Counselling (external-if referred), Parent Undertaking                                                             |
| 8  | Misbehaviour with Teachers/Staff                                                 | Counselling, Apology Letter, Verbal Warning, Parent Notification                                                | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Restriction from school activities (events/clubs)                           | In-school Suspension + Behavioural Record Update, Parent Undertaking                                                           |
| 9  | Unacceptable Relationships                                                       | Counseling and Sensitization                                                                                    | Parent Notification + Behavioural Monitoring, Student & Parent Undertaking, Restriction from school activities (events/clubs)                                    | Escalation to LT, Parent Meeting, Parent Undertaking                                                                           |
| 10 | Bullying (verbal/psychological)                                                  | Counselling, Apology Letter, Verbal Warning, Parent Notification                                                | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Restriction from school activities (events/clubs)                           | Suspension, MOEHE Report, Behavioural Record Update, Parent Undertaking                                                        |
| 11 | Ragging                                                                          | Zero Tolerance: Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder             | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Suspension + MOEHE Report (extreme case)                                    | Expulsion (if severe physical/mental harm) MOEHE Report, Behavioural Record Update, Parent Undertaking                         |
| 12 | Physical Abuse                                                                   | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder                             | Parent Notification + Behavioural Monitoring, Student & Parent Undertaking, Restriction from school activities (events/clubs)                                    | Suspension/Expulsion + Report to MOEHE                                                                                         |
| 13 | Verbal Abuse/Foul Language                                                       | Verbal Reminder, Counselling, Apology Letter, Parent Notification                                               | Parent Notification + Behavioural Monitoring, Student & Parent Undertaking                                                                                       | Suspension + Counselling (external), Parent Undertaking                                                                        |
| 14 | Graffiti                                                                         | Clean-up task, Parent Notification, Apology letter, Student Undertaking, Written Reminder                       | + Detention, Restriction from school activities (events/clubs)                                                                                                   | Referral to Admin + Payment for Damage + Documentation, Parent Undertaking                                                     |
| 15 | Vandalism                                                                        | Repair task/cost recovery, Parent Notification, Apology Letter, Student Undertaking, Written Reminder           | Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Suspension + MOEHE Report (extreme case)                                    | Referral to Admin + Full damage Compensation + Suspension, Documentation, Parent Undertaking                                   |
| 16 | Stealing / Lying                                                                 | Counselling, Apology Letter, Parent Notification                                                                | Parent Notification, Written Reminder, Student & Parent Undertaking, Restriction from school activities (events/clubs)                                           | Suspension, Behavioural Record Update, Parent Meeting, Counselling (external), Parent Undertaking                              |
| 17 | Non-submission of Assignments                                                    | Reminder to submit, Parent Notification, Verbal Warning                                                         | Grade Penalty or Deduction, Parent Notification, Written Reminder                                                                                                | Escalation to Cluster Head, Parent Meeting, Grade Penalty or Deduction, Documentation, Parent Undertaking                      |
| 18 | Objectionable Substances                                                         | Immediate Confiscation, Report to LT, Counselling (external), Parent Notification, Parent & Student Undertaking | Suspension (depends on severity) + Parent Notification, Apology Letter, Student & Parent Undertaking, Written Reminder, Suspension + MOEHE Report (extreme case) | Suspension/Expulsion + Report to MOEHE, Police Notification + Rehabilitation Support, Documentation, Parent Undertaking        |
| 19 | Behaviour in School Transport                                                    | Verbal Warning, Parent Notification, Apology Letter                                                             | Parent Notification, Temporary Suspension from Transport, Parent to meet Transport Dept, Parent Undertaking, Restriction from school activities (events/clubs)   | Complete Removal from School Transport, Suspension, Counselling (external), Parent Undertaking                                 |
| 20 | Misuse of social media/Digital Platforms (related to school, staff, or students) | Verbal Warning, Counselling, Parent Notification, Apology Letter                                                | Parent Notification, Written Reminder, Student & Parent Undertaking, Restriction from school activities (events/clubs)                                           | Suspension, Behavioural Record Update, Counselling (external), MOEHE/Police Report (if Defamation, Harassment, or Harm caused) |

### Important Notes:

- **Behavioral Cards:** Students may be issued **Yellow, Orange, or Red Cards** based on the recommendations of the Disciplinary Committee and at the discretion of the school management. The type of card issued will depend on the **severity, frequency, and impact** of the behaviour.
- **External Counselling:** If **external or professional counselling/therapy** is recommended by the school for a student's well-being or behavioral improvement, it is the **responsibility of the parents** to arrange and ensure regular follow-up.
- **Exceptional Cases:** In **extreme or critical situations**, the school reserves the right to directly enforce **Level 3 consequences**, bypassing Level 1 or Level 2, **depending on the nature and seriousness of the offense**.